

## State, Foreign Operations and Related Programs Subcommittee

FY22 Testimony for the record guidelines:

**Testimony must conform to the following guidelines or it will not be printed for the record:**

- It must not exceed five pages, single-sided;
- It must be single-spaced on 8.5 by 11-inch letter-size paper, with one-inch margins and at least 12-point font;
- Clearly indicate in the first paragraph the agency, program, and amount involved, if applicable, in the request;
- Clearly indicate your name, title, and institutional affiliation, if applicable, at the top of the first page;
- Do not include color or detailed photos since the hearing volume will be photographically reproduced. However, use of charts and tables and the use of appropriate bold type and bullets are acceptable, as long as they are within the five-page maximum length; and
- To protect your privacy, do not include the following in the written/submitted testimony (You may include this information, if desired, in the body of the email separate from the testimony.):
  - Personal Address;
  - Phone Numbers; and
  - Signatures.

Thank you for your interest in the activities of the Subcommittee on State, Foreign Operations, and Related Programs. If you have any questions or require further information, please contact the Subcommittee staff at (202) 225-2041.